



## AYSO AREA 1/C Intermediate Referee Observation and Certification Policy and Procedures (2024-03-01)

Area 1/C has a long history of providing quality referees that are trained and certified through the AYSO National Referee Program. We are committed to providing ongoing training to all volunteer referees so that players in all divisions have a safe, fair, fun soccer experience. In order to maintain consistency at all levels of officiating within Area 1/C, the following policies and procedures will be utilized for all upgrades to the Intermediate Referee level.

### **Policy:**

These policies are consistent with and derive from:

[AYSO National Referee Program Manual \(2023\)](#)

[AYSO Section 1 National Referee Assessment and Certification Policy and Procedure \(2023\)](#)

The AYSO Area 1/C Referee Assessment and Certification Policy and Procedures may be amended at any time to stay current with National Guidelines. Every effort will be made to inform the Area volunteers of changes. If you have any questions pertaining to this document or assessments in general, please contact the Area 1/C Director of Referee Assessment at [bruce.hancock@ayso1c.org](mailto:bruce.hancock@ayso1c.org).

### **Terms:**

Candidate	The referee wishing to upgrade
RRA, ARA, SRA	Regional, Area, or Section Referee Administrator
RDRA, ADRA, SDRA	Regional, Area, or Section Director of Referee Assessment

Where RDRA, ADRA or SDRA is specified, the RRA, ARA or SRA, respectively, may act

### **Intermediate Referee Requirements:**

- The candidate must be age 14 or older with certification as a Regional Referee.
- The Intermediate Referee Class, including passing the written examination
- Completion of 25 matches as referee including a minimum of 5 in 12U or higher
- One Observation as Referee on a 12U or higher match. (See Area Policy below)
- Current registration as a current AYSO volunteer and current certification on all health and safety requirements, as reflected in AYSO databases.

Observations and debriefing will be conducted in accordance with, and to the standards of, the current National Referee Program Manual and Section 1 Referee Policy

Observations are to be done on full-length matches.

***Although not required, it is strongly recommended that the class and requisite matches be completed before the Observation.***

Area 1/C Policy:

- The required match level for Observation is B12U, except with prior approval of the ADRA. 14U or higher matches may be used, but are generally discouraged. B12U matches are plentiful in Area 1/C.
- Observation is to be performed by a certified Referee Assessor except with prior approval by the ADRA.

### **Intermediate Referee Upgrade Process:**

**Step 1:** The Candidate requests an Observation. This request is directed to the RDRA of the Candidate's home Region.

**Step 2:** The Candidate identifies a suitable match and signs up for the referee role, then notifies the RDRA of the match information and requests an observation. The Candidate is expected to referee the assigned match whether or not the Observation takes place.

*The Candidate should request the Observation at least two weeks in advance of the match to facilitate assignment of an Observer.*

**Step 3:** The RDRA will schedule an Observer. Within three days of receiving the candidate's request for Observation, the RDRA will send out a request seeking an Observer. If the Observer is not a certified Assessor, the RDRA will obtain advance approval from the ADRA. The Observation may be assigned to a Referee Assessor Candidate (defined as having taken the class and passed the Assessor Law Exam) in order to meet their advancement requirements. When an Observer is identified, the RDRA will notify the candidate and the ADRA.

**Step 4:** The Observer will observe the Candidate on the assigned match and provide a debriefing.

If the Candidate's performance meets the appropriate standard, the Observer will sign and date the Candidate's Application for Intermediate Referee Certification. The Observer must also print their name legibly and indicate the level of the match. ***It is the Candidate's responsibility to bring their Application for Intermediate Referee Certification to the Observation for signature.***

If the Candidate's performance does not meet the appropriate standard, the Observer will recommend the Candidate for further observation. The Observer will communicate to the Candidate the areas of performance that need improvement. The Candidate should work on these areas before requesting another Observation.

*Although the Observation is intended to be less formal than an Assessment, recommendation for upgrade is not automatic.*

**Step 5:** Once the Candidate has met all the requirements and obtained the required signatures, they will sign the Application for Intermediate Referee Certification and forward it to their RDRA.

*The Candidate must be sure that all the required items are filled out, including:*

- *AYSO ID number*
- *Match counts*
- *Signature and date*
- *Check box indicating the level of upgrade*

*Electronic transmission is preferred, but the Candidate must ensure that the electronic document is legible.*

**Step 6:** The RDRA will review the Application for Intermediate Referee Certification for completeness and forward it to the ADRA. The RDRA does not sign the Application.

**Step 7:** The ADRA will verify the content of the Application for Intermediate Referee Certification, sign it and forward it to Section, with copies to: the Candidate, RDRA, RRA, ARA, SDRA and SRA.

**Step 8:** The Candidate should receive their Intermediate Referee Badge from Section in the mail within a few weeks.

*If it has been over three weeks, please follow up with the RDRA/ADRA.*